

# Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris  
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12<sup>th</sup> July 2021

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 19<sup>th</sup> July 2021 at 7.30pm at Clayton Brook Village Hall, Bamber Bridge, PR5 8HL.

Just to advise you that building will be cleaned and the room would be set up with social distancing measures in place. Masks will be required to be worn on entry to the building unless you have an exemption. Hand sanitiser, gloves, wipes and masks will be available for use on the premises.

Please do remember your documents and or iPads/Laptops as no spare copies will be available.

The number of people allowed within the hall is low so therefore if anyone wishes to attend please let me know because if we go above the recommended number allowed (23 people in total) we will regretfully have to turn residents away.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', written over a horizontal line.

Mrs Tracy Morris  
Clerk to the Council



CLW PC AGENDA

**Agenda**

- 1. Welcome to Councillor Mr Sam Lowe to his first Parish Council Meeting**
- 2. To receive and accept apologies**
- 3. Declaration of Interest**
- 4. Public Participation (None Indicated)**
- 5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 21<sup>st</sup> June 2021 (Attached)**
- 6. Clerk's Report (Report Attached)**
- 7. Notification of the Resignation of Councillor Mr Russell Francis (East Ward)**
- 8. To Approve CIL Financial Reports (Attached)**  
CIL Report to 31<sup>st</sup> March 2021 (Annual Report)  
CIL Report Updated to 12<sup>th</sup> July 2021 Total Funding Available £24,575.99
- 9. To Consider CIL Grant Applications Total £9,259.01 (Report Attached)**
  1. Clayton Brook CPS Recreational Equipment £4,487.00
  2. Whittle & Clayton Cricket Club Replacement Fencing £1,272.01
  3. Defibrillator Wigan Road Estate £2,500.00
  4. Bleed Kit Provision (Woodsman Pub) £1,000.00



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**10.Accounts for Payment**

*All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)*

**1.Payments July 2021**

Voucher	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
87	Yorkshire Bank	B/T	Play Area General Repai	Stringfellow Building Cc	S	-150.00	-30.00	-180.00
88	Yorkshire Bank	B/T	Donation	WLW &CLW Cricket Clu	X	1,000.00	0.00	1,000.00
89	Yorkshire Bank	B/T	Donation	Bowland Pennine Moun	X	200.00	0.00	200.00
90	Yorkshire Bank	B/T	Zoom License	Zoom Video Communicæ	S	119.90	23.98	143.88
91	Yorkshire Bank	B/T	Legal Advice	JMR Solicitors	X	10.00	0.00	10.00
92	Yorkshire Bank	B/T	Doggy Bin Bags/Dispens	Stringfellow Building Cc	S	125.10	25.02	150.12
93	Yorkshire Bank	B/T	Play Area General Repai	Wicksteed	S	250.00	50.00	300.00
94	Yorkshire Bank	B/T	Tree Work	Walkers Tree Services	Z	750.00	0.00	750.00
95	Yorkshire Bank	B/T	Maintenance	Stringfellow Building Cc	S	72.90	14.58	87.48
96	Yorkshire Bank	B/T	litter Trolley Wheels	Glasdon UK Limited	S	25.08	5.02	30.10
97	Yorkshire Bank	B/T	Litter Picking	RP Golden Transport Lt	S	9.99	2.00	11.99
98	Yorkshire Bank	B/T	Litter Picking	Elite Hi Vis	S	116.71	23.34	140.05
99	Yorkshire Bank	B/T	Litter Picking	The Clean Machine Dire	S	201.60	40.32	241.92
100	Yorkshire Bank	B/T	Training	Lancashire Association	X	50.00	0.00	50.00
101	Yorkshire Bank	B/T	Scarecrow Festival Prize	Post Office	X	245.00	0.00	245.00
102	Yorkshire Bank	B/T	Litter Picking	MS Computers Ltd	S	138.41	27.68	166.09
103	Yorkshire Bank	B/T	Litter Picking	MK Safe Grip UK Ltd	S	6.99	1.40	8.39
104	Yorkshire Bank	D/D	Rent/Room Hire	Chorley Business and T	S	337.00	67.40	404.40
105	Natwest Bank	D/D	Website/Email Managerr	Easy Websites	S	73.00	14.60	87.60
106	Natwest Bank	S/O	Salary	Lengthsmen JI	E	106.92	0.00	106.92
107	Natwest Bank	S/O	Salary	Lengthsmen DH	E	178.20	0.00	178.20
108	Natwest Bank	S/O	Salary	Lengthsmen DM	E	213.84	0.00	213.84
109	Yorkshire Bank	S/O	Salary	Employee 01	E	1,556.15	0.00	1,556.15
110	Natwest Bank	D/D	Pension	LCC Pension Employee	E	577.36	0.00	577.36
111	Natwest Bank	D/D	Phones/Broadband	O2	S	6.07	1.21	7.28
112	Yorkshire Bank	S/O	Salary	Lengthsmen ME	E	285.12	0.00	285.12
113	Yorkshire Bank	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	73.33	14.67	88.00
114	Yorkshire Bank	S/O	Salary	Employee 02	E	737.55	0.00	737.55
115	Yorkshire Bank	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
116	Yorkshire Bank	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	628.01	125.60	753.61
117	Yorkshire Bank	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
118	Yorkshire Bank	S/O	Salary	Lengthsmen CD	X	69.76	0.00	69.76
119	Yorkshire Bank	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00	0.00	49.00
<b>Total</b>						<b>8,120.08</b>	<b>418.24</b>	<b>8,538.32</b>

**2.Payments August 2021**

Voucher	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
120	Yorkshire Bank	D/D	Rent/Room Hire	Chorley Business and T	S	337.00	67.40	404.40
121	Natwest Bank	D/D	Website/Email Managerr	Easy Websites	S	73.00	14.60	87.60
122	Natwest Bank	S/O	Salary	Lengthsmen JI	E	106.92	0.00	106.92
123	Natwest Bank	S/O	Salary	Lengthsmen DH	E	178.20	0.00	178.20
124	Natwest Bank	S/O	Salary	Lengthsmen DM	E	213.84	0.00	213.84
125	Yorkshire Bank	S/O	Salary	Employee 01	E	1,556.15	0.00	1,556.15
126	Natwest Bank	D/D	Pension	LCC Pension Employee	E	577.36	0.00	577.36
127	Natwest Bank	D/D	Phones/Broadband	O2	S	6.07	1.21	7.28
128	Yorkshire Bank	S/O	Salary	Lengthsmen ME	E	285.12	0.00	285.12
129	Yorkshire Bank	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	73.33	14.67	88.00
130	Yorkshire Bank	S/O	Salary	Employee 02	E	737.55	0.00	737.55
131	Yorkshire Bank	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
132	Yorkshire Bank	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	628.01	125.60	753.61
133	Yorkshire Bank	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
134	Yorkshire Bank	S/O	Salary	Lengthsmen CD	X	69.76	0.00	69.76
135	Yorkshire Bank	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00	0.00	49.00
<b>Total</b>						<b>4,948.40</b>	<b>234.90</b>	<b>5,183.30</b>



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### 3.Receipts June/July 2021

Voucher	Code	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
8	Bank Interest	Natwest Bank	B/T	Bank Interest	Natwest Bank	X	0.49	0.00	0.49
9	Phone	Yorkshire Bank	B/T	Refund	Clerk	Z	43.49	0.00	43.49
10	Bank Interest	Natwest Bank	B/T	Bank Interest	Natwest Bank	X	0.49	0.00	0.49
<b>Total</b>							<b>44.47</b>	<b>0.00</b>	<b>44.47</b>

### 4.Bank Balances/Reconciliation on 30<sup>th</sup> June 2021 (1<sup>st</sup> Quarter Reports Attached)

## 11.To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1.Application no: 21/00619/FULHH

Proposal: Single storey side extension (garage)

Location: Norab, Preston Road, Clayton-Le-Woods, Chorley, PR6 7EH PR26 7AD

2.Application no: 21/00691/FULHH

Proposal: Single storey front extension

Location: 40 Seven Acres, Bamber Bridge, Preston, PR5 8HA

3.Application no: 21/00707/FULHH

Proposal: Single storey side extension

Location: 41 Lancaster Lane, Clayton-Le-Woods, Leyland, PR25 5SP

4.Application no: 21/00704/FULHH

Proposal: Single story rear extension (following demolition of existing conservatory)

Location: 11 Dahlia Close, Clayton-Le-Woods, Leyland, PR25 5TF

5.Application no: 21/00720/FULHH

Proposal: Erection of ground floor extension and first floor extension to the front/side elevation.

Location: 11 Wilderswood Close, Clayton-Le-Woods, Chorley, PR6 7SH

6.Application no: 21/00736/ADV

Proposal: Application for advertisement consent for the display of 1no. non-illuminated stack sign Location: Land Opposite 12, Parkhurst Avenue, Clayton-Le-Woods

7.Application no: 21/00827/PDE

Proposal: Notification of a proposed single storey rear extension measuring 4.73m in depth, with eaves height of 2.499m, and a maximum height of 3.86m (following demolition of existing conservatory). Location: 52 Rowan Croft, Clayton-Le-Woods, Chorley, PR6 7UX



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8. Application no: 21/00790/FULHH

Proposal: Relocation of 1.8m timber fence from current location to the outer edge of detached garage along eastern boundary. Parking relocated to the front of the property.

Location: 3 Cyclamen Close Clayton-Le-Woods Leyland PR25 5LW

9. Planning Application Ref: 20/00377/FULMAJ

Appeal Ref: APP/D2320/W/21/3272623

Appellant: c/o Agent Planning Inspectorate

Proposal: Erection of 115 dwellings with associated parking, landscaping, drainage, pump station, layout of roads and footways and other associated works

Location: Land Adjoining Cuerden Residential Park Nell Lane Cuerden

### 12. Reports

- Scarecrow Festival 2021 Update (Report Attached)
- Arson Attack Cunnery Meadow Play Area (In Clerks Report)
- Back Lane Woods Update (Report Attached)

### 13. Correspondence

1. Resident Enquiry regarding Clayton Hall Ruins (Ownership/Guardianship)
2. Resident Enquiry - Footpath between Three Nooks and Gough Lane (Lighting and Maintenance)

### 14. Motion to Exclude Press and Public

Due to commercially sensitive information in Item 15.

### 15. To Consider the Current Position Regarding New Office Building

Heads of Terms from Chorley Council (HoTs Attached)

### 16. Date for Next Meeting

The next full parish council meeting is proposed to be held on Monday 20<sup>th</sup> September 2021 at 7.30pm at Clayton Brook Village Hall.

*(Please note that there is no scheduled meeting during August)*